



TERMS AND CONDITIONS

ENROLMENT, PAYMENT, CANCELLATION & REFUND

1.0 Enrolment onto a workshop, coaching session, coaching programme or training session is not considered complete until payment has been made (either with a deposit, an instalment or full payment) and has cleared.

1.1 Payments for workshops are non-refundable. If you cancel with more than 14 days notice, your payment can be transferred to another workshop facilitated by Julia Cawte. If you cancel with 14 days or less notice, your payment is forfeited. If the organiser has to cancel for any reason, a full refund will of course be made.

1.2 Payments for coaching sessions, coaching programmes or training sessions are non-refundable. If you cancel with more than 14 days notice, your payment can be transferred to another date facilitated by Julia Cawte. If you cancel with 14 days or less, notice your payment is forfeited. If the organiser has to cancel for any reason, a full refund will of course be made.

1.3 Individual coaching and training sessions are either invoiced in two amounts; 50% upon booking and 50% at the midpoint of the programme, OR invoiced 100% in advance, all with 14 days payment terms or less dependent on date of booking.

1.4 Payments for workshops, coaching or training are non-refundable unless good reason is provided, such as the programme being falsely advertised.

2. If you subscribe to a payment plan you agree to pay the remaining instalments on their due date until the amount has been paid in full. This applies even if you decide to cancel your booking. If you subscribe to a payment plan and fail to pay your instalments on the dates agreed, your access to the course or program will be temporarily cancelled without a refund until the payment has been received.

3. Payments up front are accepted via bank transfer, or through PayPal. Please note, if you do not have a PayPal account you can still make your purchase with PayPal by using your credit or debit card, simply tick the box when you see it or checkout as a guest.

4. Your statutory right under the Consumer Contracts Regulations allows you fourteen (14) calendar days from the date of purchase of a workshop or coaching session/programme, in which to make a written request for cancellation, provided good reason is given.

4.2 To exercise the right to cancel, you must inform Julia Cawte of your decision to cancel this contract by a clear statement in an e-mail to julia@communicatewithconfidence.co.uk within the fourteen (14) calendar day cancellation period. You will not receive any further practices or coaching sessions in the program;

4.3 If you have already received a coaching session and wish to cancel the remaining programme, if within 14 days (see 4.0), the cost of the coaching session received is due and non-refundable.

5.0 Upon cancelling this contract in accordance with clause 4, Julia will reimburse to you all payments received from you for this particular purchase, aside from if clause 4.3 applies. Julia will make the reimbursement without undue delay, and not later than fourteen (14) days after the date upon which we are informed about your decision to cancel this contract. The reimbursement will be made using the same means of payment as you used for the initial transaction where possible.

6.0 Refunds cannot be given once payment has been made, in part or in full, except where clause 4 applies. This applies to deposits or instalments paid as well as full course or event payments. Refunds are not awarded to anyone who failed to take part in the workshop or coaching session/programme they were enrolled in. You have to do the work and take responsibility for your part.

7.0 Regarding Coaching packages, by purchasing any of Julia Cawte's coaching packages you are agreeing to the following terms:

7.1 If you cancel a coaching session with less than 24 hours notice, full payment of that session will be forfeited, at the discretion of Julia. This also covers 'free' sessions given as prizes or as part of a programme or event. If more than 24 hours notice is given, you may re-arrange the session.

7.2 Coaching sessions must be taken within the time period agreed, either within the coaching programme or time frame communicated, after which date they expire.

7.3 Julia will offer up to a 50% refund (pro rata'd based on sessions and resources received) if you are hugely dissatisfied with the coaching programme you have completed and you have given her a chance to rectify your reasons why you feel you haven't got value. This is provided you have done the work, taken self-responsibility, asked for any clarification and followed her advice.

7.4 Julia agrees to keep all information you share with her as confidential. She may share elements of your journey and results with prospective or other clients but only to inspire and never with any biographical information which may identify you or your business. I may also need to share details with my insurance company, upon request.

7.5 Any additional support you request which is outside of the agreed benefits for the programme will be negotiated on a case by case basis and additional monies may need to be paid.

7.6 You, as the client agrees to;

7.6.1 be on time for every session (as we'll finish at the finish time), be prepared and have completed any homework set.

7.6.2 not consume any alcohol or drugs before our sessions, and to declare any medication which may adversely affect your behaviour or cognition.

7.6.3 not share any of the information or practices imparted during a session, or any communication with Julia or from any homework, without her express permission.

7.6.4 be in courageous and full communication, for example to ask for clarification when you don't understand, to be honest if something isn't working, to ask for further support if needed and to not wait until the end of the programme to voice anything that has come up that hasn't been working for you.

7.6.5 to complete the coaching programme or series of sessions as agreed at the start, even if resistance arises, knowing that the way out is by continuing on, not by avoiding.

I have insurance with Balens Specialist Insurance Brokers, covering Professional Indemnity, Public Liability. A copy of my certificate may be provided upon request.

